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JAN 1959

NO CHANGE in Class. ☐

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Class. CHANGED TO: TS S (C)

~~CONFIDENTIAL~~

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 4 Jan 78 By: 022

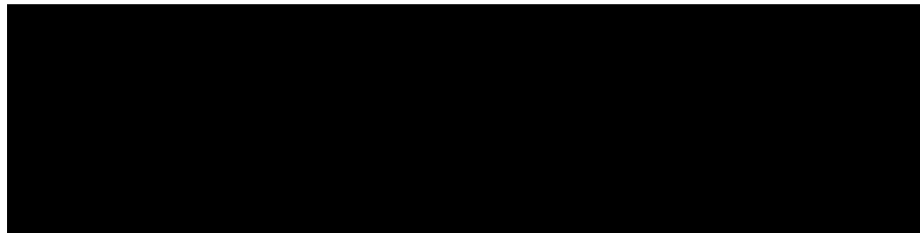
MEMORANDUM FOR: Acting Deputy Director (Support)

SUBJECT: OTR Activities

1. The Office of Training reports on the following activities during the month of February 1959:

a. Training Assistance

(1) Charts and materials on the intelligence community were prepared to be used by Mr. Dulles in briefing the Preparedness Subcommittee and the Space Committee of the Senate in connection with the current controversy over estimates of Soviet missile production.



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(2) Discussions were held with Fort Holabird military intelligence training representatives to improve the Holabird training in tradecraft for military intelligence personnel and provide OTR assistance in developing and assuring doctrinal soundness of certain Fort Holabird course materials.

(4) Through [redacted] Management Staff, a training exercise has been requested by [redacted] newly designated Clandestine Services Records Officer.

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(5) About 300 visitors attended the Support Exhibit on 11 February 1959. This was about the largest attendance at the Exhibit since its inception. Eighty-six visitors from

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109-TR-1-3724

**SUBJECT: OTR Activities**

Army, Navy, Air Force, MATS, and State Department attended the Intelligence Products Exhibit on 12 February.

**b. Internal Training Activities**

(1) The OTR Registrar for the first time has had an employee sign an agreement to continue employment with CIA for external training received, thus implementing the intent of the Government Employees Training Act.

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(3) The task force appointed by the DCI to investigate the effectiveness of Agency offices interviewed the Chief of the A & E Staff 10 February 1959.

(4) The distribution of languages for students engaged in the Voluntary Language Training Program is as follows:

French	104
German	85
Russian	38
Spanish	35
Italian	16
Chinese	16
Japanese	12
Arabic	10

(5) The dry run of the new course "Personal Effectiveness Abroad" (this is the program specifically requested by [redacted] [redacted]) has been postponed until 30 March, due to lack of interest in participation on the part of a number of DI/P components. This is in striking contrast to the interest in training in "Overseasanship" aroused by the recent visit

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*This is back on the track*  
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SUBJECT: OTR Activities

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evenings in succession. The acute need for disciplined training for this aspect of overseas operations is clearly recognized, and the new LAS program is specifically designed to meet this need. It will be indeed unfortunate if much greater assistance for this undertaking is not forthcoming.

(6) The ELINT Training Subcommittee's recommendations for an Agency-wide ELINT training program have been approved by the Agency ELINT Committee and are being coordinated with the Director of Training and the three Deputy Directors of OTR prior to submission of the memorandum to General Cabell for approval in principle.

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[REDACTED]

(8) Language award transmittal lists twenty-nine and thirty were forwarded to the Comptroller's office. They contained the names of fifty-nine employees with the total amount in awards being \$7,750. This brought the total awards to 1,175 with 549 going for achievement, 626 for maintenance. Money involved totals \$143,450.

c. Monthly Enrollment

During the month of February 1,063 persons were enrolled in OTR conducted courses. Twenty of these were Agency dependents and nine employees of other Government agencies.

MATTHEW HARRIS  
Director of Training

Distribution:

Orig. & 2 - Addressee

1 - DTR

2 - PPS

3